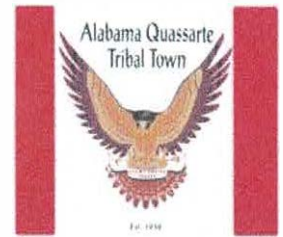


## *Alabama-Quassarte Tribal Town*

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Chief Nelson Harjo    Second Chief Robert Yargee



February 23, 2021

Director of Office of Child Care  
330 C ST SW, 4<sup>th</sup> Floor  
Washington DC, 20201

Dear OCC Director,

This letter describes how Alabama-Quassarte Tribal Town Childcare Providers plans to use the Child Care and Development Funds (CCDF) awarded under the Coronavirus Response and Relief Supplemental Appropriations ACT (CRRSA). We understand that this description will be used for the purpose of informing the Office of Child Care, Administration for Children and Families and Congress how our Lead Agency anticipates using the funds to support the child care needs in our jurisdiction.

We plan to use CRRSA funds for activities in the following categories:

1. Direct Services/Subsidies

- We have offered and will provide in home subsidy child care assistance for essential and first responders within our community.
- We will offer essential Personal Protective Equipment (PPE) such as sanitating wipes, hand sanitizers and gloves for in-home child-care providers.

2. Implementation of Virus Mitigation Policies and Practices

- Funds will be used for our child care center to implement safety precautions to help prevent the spread of COVID-19. All staff that are in the child care setting will be required to wear facemasks when in common areas of the building. Staff will be wiping down door knobs and common surfaces every 2-3 hours.
- Funds will be used to hire professional cleaning company to deep clean and sanitize the building every 2 weeks when the center is open.
- We will be doing daily temperature and symptom checks of staff, children and parents/guardians entering the building. Anyone displaying symptoms or having a temperature greater than 100 degrees will not be permitted to enter the building and children will not be allowed to stay. In the event a child develops symptoms while at the center, they will be isolated with an assigned staff member in a child friendly area of the classroom until they can be picked up and sent home. That area will then be thoroughly sanitized after the child is picked up. To accomplish this, thermometers and PPE has been purchased.

- A new COVID-19 Child Care Screening Procedures has been developed for the center.
- We have installed sanitizing wall unites throughout the center and have bottles of sanitizer's in all common areas and currently have enough PPE for staff and children.
- We will used funds to fully implement these practices at the center and all staff will be required to follow these recommendations. Posters will be displayed throughout the center about hand washing and safe practices during this time.

3. Assistance to Providers Not Participating in the Subsidy System Prior to the Pandemic

- We will provide PPEs for their home, background checks and cleared new in-home providers as a grandma or auntie who was not on the program before COVID-19, but our center was closed for so long, will have an increase in subsidy providers and are now providing that service.

The Alabama-Quassarte Tribal Town Child Care Providers will amend our CCDF plan as a result of activities implemented under CRRSA funding not currently described in the plan, within 60 days of implementation.

Respectively,

/s/

Samuel Deere  
ICWA/Child Care Director

Cc: Nelson Harjo Sr, Chief  
Russell Wind, Tribal Administrator  
Kim O'Dell, Accounting Director  
Sheena Tiger, Child Care Administrative Officer